

Preschool Short Vacancy Update 2016-2017

Please fill in all your information in each box.

| | | |
|--------------------------------------------------|-----------------------------|-----------------|
| Program Name: | | |
| Director: | | Contact Person: |
| Street Address: | | City/Zip |
| Mailing Address: | | City/Zip |
| Phone # () | 2 nd Phone # () | Fax # () |
| E-mail: | | |
| Web site: | | |
| Our program is: (Circle) Licensed License-Exempt | | County: |

Day-time Capacity

Total day-time license or exempt capacity _____ Total AM vacancies _____ Total PM vacancies _____

Ages of children you are willing to accept: (enter the number and X weeks, months or years)

Youngest: _____ Weeks Months Years Oldest: Weeks Months Years

Hours of Operation:

Number of class sessions you offer _____ (For each shift, please fill in the table below indicating a.m. and/or p.m.)

| AM 2-day Preschool | | | AM 3-day Preschool | | | AM 4-day Preschool | | | AM 5-day Preschool | | |
|--------------------|------------|----------|--------------------|------------|----------|--------------------|------------|----------|--------------------|------------|----------|
| Days | Start Time | End Time | Days | Start Time | End Time | Days | Start Time | End Time | Days | Start Time | End Time |
| Monday | AM | AM | Monday | AM | AM | Monday | AM | AM | Monday | AM | AM |
| Tuesday | AM | AM | Tuesday | AM | AM | Tuesday | AM | AM | Tuesday | AM | AM |
| Wednesday | AM | AM | Wednesday | AM | AM | Wednesday | AM | AM | Wednesday | AM | AM |
| Thursday | AM | AM | Thursday | AM | AM | Thursday | AM | AM | Thursday | AM | AM |
| Friday | AM | AM | Friday | AM | AM | Friday | AM | AM | Friday | AM | AM |

| PM 2-day Preschool | | | PM 3-day Preschool | | | PM 4-day Preschool | | | PM 5-day Preschool | | |
|--------------------|------------|----------|--------------------|------------|----------|--------------------|------------|----------|--------------------|------------|----------|
| Days | Start Time | End Time | Days | Start Time | End Time | Days | Start Time | End Time | Days | Start Time | End Time |
| Monday | PM | PM | Monday | PM | PM | Monday | PM | PM | Monday | PM | PM |
| Tuesday | PM | PM | Tuesday | PM | PM | Tuesday | PM | PM | Tuesday | PM | PM |
| Wednesday | PM | PM | Wednesday | PM | PM | Wednesday | PM | PM | Wednesday | PM | PM |
| Thursday | PM | PM | Thursday | PM | PM | Thursday | PM | PM | Thursday | PM | PM |
| Friday | PM | PM | Friday | PM | PM | Friday | PM | PM | Friday | PM | PM |

2-day AM

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

* Desired capacity is the number of children in each age group you prefer to have.

** Total day-time capacity stated by licensure or if license-exempt number of children allowable to be legal.

2-day PM

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

3-day AM

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

3-day PM

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

4-day AM program

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

4-day PM program

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

5-day AM program

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

5-day PM program

| Age Group | *Desired Capacity | **License Capacity | Full-time Vacancy | Part-time Vacancy | Earliest Vacancy Date | Current Enrollment | Child/Adult Ratio | Group Size |
|--------------------|-------------------|--------------------|-------------------|-------------------|-----------------------|--------------------|-------------------|------------|
| 2 Year Olds | | | | | | | | |
| 3-4 Year Olds | | | | | | | | |
| 5 Yrs-Kindergarten | | | | | | | | |

Changes for the School in 2016-2017 school year: _____

Thank you for your dedicated work for Illinois children and families!

Please make a copy of this form for your records and return the original to:

Child Care Resource & Referral
 Attn: Vacancy Updates
 4508 41st Street
 Moline, IL 61265
 Or e-mail CRRreferral@salfcs.org

