Guidelines and Application
Child Care Start Up Grant

Child Care Resource & Referral of Midwestern Illinois

3800 Avenue of the Cities Suite 102
Moline, IL 61265
(309)205-3070

Child Care Start-Up Grants assist child care home and center providers (also referenced as "program") who are in the process of becoming licensed with the Illinois Department of Early Childhood (IDEC). These grants provide financial supports to offset start-up costs for child care programs. The Child Care Start-up Grants are offered through participating Child Care Resource and Referral agencies (CCR&R). A full list of participating CCR&Rs is provided at the end of the document.

FREQUENTLY ASKED QUESTIONS

1. **Who can apply for Start-Up Grants?**

   Any child care home and center provider that is in the process of becoming licensed with IDEC and has been visited by a IDEC Child Care Licensing Representative. A program must be applying to serve children in an eligible Illinois Department of Early Childhood licensed provider type. The program must be a full year (at least 47 weeks)/full day (at least 8 hours). A program may receive only one Child Care Start-Up Grant at the time of initial license and up to 6 months after an initial license is issued. If a program was previously licensed as a home or group day care home and is seeking an initial center license, they would be eligible to apply. If a program was previously licensed but voluntarily closed in years prior, they would be eligible to apply.

2. **How much money can my program apply for?**

   Child Care Home providers can apply to receive Child Care Start-Up Grants for up to $500 and Child Care Center providers can receive up to $1,000.

3. **What Items can my program apply for?**

   Programs may apply for funds to support the start-up of child care and school-age care services. Please refer to the Grants Spending Categories and Eligible Items list included in this guide. All materials must be new and must be purchased from a retail company, an early childhood supplier, and not a private individual. Please reach out to the CCR&R for an approved vendor list. Funds may not be used to cover labor or installation fees.

   Any items purchased with this grant must be used in accordance with IDEC licensing requirements.

   Child product safety information to guide expenditure eligibility or ineligibility can be found at these government

resources:

https://www.cpsc.gov/Recalls
https://www.cpsc.gov/SafeSleep
https://www.cdc.gov/child-passenger-safety/about/?CDC_AAref_Val=https://www.cdc.gov/injury/features/child-passenger-safety/index.html

Materials and Equipment for Minor Construction Projects: Grants may be used towards the cost of materials for outdoor play area fencing that is required for minor construction or renovation to the spaces used for child care as required by licensing to ensure child safety or meet other program standards. All materials and equipment must be new and be purchased from a retail store or a company, not a private party (individual). Funds may not be used to cover labor or installation fees. Approval of materials and equipment will be conducted by the CCR&R.

Technology: Programs may use grants for technology equipment, software to create, enhance and maintain business management systems. Only approved technology under this category can be purchased and reimbursed after approval. Technology items bought prior to approval cannot be reimbursed.

Eligible items that are for 100% business use will be funded at 100%. Items that are shared with a household or organization (such as a church) will be funded at 50%, unless otherwise noted in guidelines and policies for this grant program. The reimbursement rate depends on how the item is used and not the item itself. For example, in one program a laptop may be used only for child care (business use only); and in another program it may be used for child care and a family's use (shared).

4. **What items are not eligible?**

Due to a federal rule, Start-Up Grants may not be used for the following:

Major Construction, Renovations or Labor and Installation Fees: Major renovation means structural changes to the foundation, roof, floor, exterior or load-bearing walls of a facility, or the extension of a facility to increase its floor area; or extensive alteration of a facility such as to significantly change its function and purpose, even if such renovation does not include any structural change. Costs are not to cover labor or installation fees.

Religious-based Curricula, Activities, Materials, or Counseling: Child care programs are allowed to purchase and/or use religious-based curricula or items in their program if they choose, but they must use their own funds; they cannot use Child Care Start Up Grants.

Expendable Supplies: Expendable supplies (diapers, wipes, soap, paper products) except as it pertains to Personal Protective Equipment (cleaning products, hand sanitizer, masks) used for recommendations from the Illinois Department of Public Health to keep children and staff healthy and safe.

Office supplies that are not directly used for early childhood quality improvement activities:
Ink and paper used to print invoices for families would not be an allowed use of grants. Ink and paper used to print curriculum, worksheets, or a newsletter for families in the program would be allowed.

Child Care Development Fund (CCDF) federal restrictions can be reviewed online in the National Archives Code of Federal Regulations: Title 45 Subtitle A Subchapter A Part 98 Subpart F 98.56(b)(1) Restrictions of the use of funds at eCFR :: 45 CFR 98.56 –Restrictions on the use of funds. https://www.ecfr.gov/current/title-45/subtitle-

A/subchapter-A/part-98/subpart-F/section-98.56

Grants are not allowed to be spent on items considered to be part of the cost of doing business (such as rent, utilities, taxes, bank service fees, and down payments).

In addition, grant funds are not allowed to be spent on child care tuition (scholarships), nor items prohibited by IDEC Child Care Licensing.

Items are ineligible if someone employed by the program will benefit financially from the purchase itself. For example, purchasing toys from an employee who is an education material company representative (i.e. Lakeshore Learning, Kaplan, School Specialty etc.).

5. **If my program receives a grant, what requirements do I have to meet?**

   Your program will need to sign and follow the requirements of a Participation Agreement, found on page 14. Please read the agreement carefully before signing.

6. **If my program receives a grant, how will my program receive the money?**

   All grants are paid on reimbursement basis and after all requirements are completed and met.

7. **When is this grant available?**

   Funding is available on an ongoing basis, subject to available funds. Current funding year is based on the Illinois State Fiscal Year which runs from July 1-June 30.

8. **How does my program apply for this grant?**

   Please contact Child Care Resource & Referral of Midwestern Illinois for additional guidance about this grant funding. You must fill out the application form and mail it to the address listed at the end of this document.

GRANT SPENDING CATEGORIES AND ELIBIBLE ITEMS

The following charts list items that you may purchase with your Child Care Start-Up Grant**.** This will help you identify eligible items, and which spending category to use when describing your proposed purchases on the budget pages of the application. If you do not see an item listed, it may be ineligible. If you need assistance, please consult with your contact at Child Care Resource & Referral of Midwestern Illinois to confirm eligibility or ineligibility of an expense.

Assessment and Planning for Each Individual Child **Children do better when their teachers and providers know them well, understand their levels of development, and use the information to plan instruction. Assessment information is accurate and fair when it is gathered in a way that includes observation in natural settings, and a child assessment tool that it valid and reliable.**
• Assessment resources and tools; all books, toys, learning materials, equipment or items related to eligible assessment tools including computer, laptop, or tablet • Camera or video camera for recording classroom activities (Does not include special lenses, etc.) • Journaling materials

Health and Well-Being **Children do better when early care and education programs are safe and healthy, provide nutritious meals and snacks, and offer many opportunities for active play. This foundation allows children to take full advantage of learning opportunities.**	
• ADA compliance features (fix, add, or replace) necessary for childcare program, including parking lot railings and disability ramps • Adaptive, special needs items such as positioning equipment, eating utensils, cups and plates, adapted toys • Adult furniture needed by staff for work responsibilities and care and education activities (ex: adult size classroom chairs, rocking chair, office furniture, center break room chairs, center meeting table) • Antibacterial wall dispensers • Cost of bathroom equipment or materials that is child care specific needed for an addition, repair, or renovation • Bibs and eating utensils, dishes, eating supplies for staff and children to serve and eat food • Car seats, child restraint systems for vehicle, appropriate for the ages of the children in care • Child care program furniture (cribs, mattresses, pack-n-plays, pack-n-play covers, cots, changing tables, child-size table and chairs, shelves/cabinets, infant seats, cubbies, storage, high chairs, booster seats, toddler chairs, potty chairs, etc.) • Child Safety locks such as appliance locks, outlet	• Outdoor play equipment (such as climbers, swings, slides, and accessories that meets safety standards, and the repair of eligible equipment • Permit fees and/or required inspection of completed grant-funded projects per local municipalities. • Playground safety surfacing (for fall protection) • Protective panels added to deck railing • Purchase of safe plastics that do not contain polycarbonates for serving food • Radon detectors and mitigation, removal of lead paint, mold, asbestos • Refrigerator thermometer, hot liquid thermometer, food temperature thermometer • Safety helmets for children riding bicycles or tricycles • Safety kit, disaster kit, emergency kit (bag or container and all appropriate supplies needed for evacuation in accordance with emergency preparedness plan) • Sandbox sand and/or covers • Sanitizing equipment (such as ozone or UV cabinet designed for school and child care use) • Sanitizing spray, hand sanitizer or cleaning supplies used for the prevention of germs • Kitchen equipment needed for preparing, storing,

covers, cabinet locks
- Child toothbrushes and individual toothpaste containers
- Child transport wagons and strollers that meet safety specifications and stroller accessories like sun cover, cup holder
- Closet door latches to prevent a child from being trapped inside a closet
- Concrete for filling of small cracks, purchase of cement mix for projects that providers would do themselves.
- Consultation with a Child Care Health (Nurse) Consultant-as required for permit and licenses purposes with IDEC.
- Disease prevention supplies recommended by the Illinois Department of Public Health such as masks, certain cleaning supplies, PPE, etc.
- Cost of door, if cutting a new door into an exterior wall if necessary to meet licensing requirements
- Cost of egress window created from an existing window to meet licensing requirements, add or expand egress window for easier escape access, add stair and rails to access fire escape/egress more easily
- Cost of hands-free only faucet for bathroom.
- Fence (purchase) – in the child care play space and/or around pools/water sources, providing fence is functionally designed for child safety, including chain link, privacy and picket – pickets must be close enough together that a child cannot slip through as required for licensing, health department, or fire marshal. Documentation required
- Fire escape ladder
- Fireplace, heater, and wood-burning stove screen covers. Covers for electric baseboard heaters
- First aid kits
- Floor cleaning equipment (vacuum cleaner, carpet cleaner, etc.)
- Cost of flooring (permanent) – adding or replacing – due to damage (such as carpet, linoleum, wood, tile, LVP) in areas where children are regularly present only. Documentation required.
- Linens for cots; safe-sleep and age-appropriate

and cooking food for children (such as kid sized bowls, utensils, measuring cups, BPA free containers, vacuum food saver, pots, pans)
- Lead content detectors (for toys and other child items which could be put in the mouth)
- Infant bucket swings for outdoor playground swing sets, Swings with soft or flexible seats
- Food group and nutrition curriculum activities (food is ineligible)
- Garbage cans and wastebaskets that are secured, hands-free covered waste disposal cans
- Gates (to prevent falls and access to unsafe areas) as required for IDEC licensing
- Guardrails, railing, spindles, or additional protective spindles/panels on stairs or deck if spaced too far apart for licensing code if deck is used by child care program and deck is higher than 3’ off ground, requiring spindles/rail.
- Hand-washing kits and posters, Healthy habits posters, safety posters
- Shade canopy, awning for shade, Large outdoor umbrella for shade, structure for shade
- Cost of shingles or siding materials to repair or replace a small section if damaged and when requested by licensing for health/safety violation – documentation required
- Sick and/or quiet space addition or repair that is separate from the activity area
- Smoke detectors, carbon monoxide detectors, fire extinguishers
- Soil, grass seed, sod, needed for start-up or play area expansion, or maintenance of existing grassy areas
- Storage bins, crates or baskets, containers designed to hold items within the storage units or cubbies
- Tie down devices for blind and curtain “pulls” and blind and curtain cords
- Water for drinking provision. When water is deemed by local health department and/or city as unsafe for drinking. Equipment purchases of safe drinking water device (reverse osmosis, water purifier, filters). Documentation by local health department and/or city is required.
- Well/septic cover for safety.
- Window coverings for sleep areas (blinds,

bedding • Child safety locks for cabinets or locked storage units for medicines and cleaning agents	curtains)

Professionalism

Children do better when their teachers and providers have professional preparation that includes higher education course work, combined with on-going training and support. These qualifications have been found to be consistent predictors of program quality, strong child-adult interactions, quality learning environments, and positive child outcomes.

- Breakroom, meeting room, and professional supplies such as rug, wastebasket, posters to guide pedagogy (the method and practice of teaching)
- Child care association fees*
- Early childhood education and child development textbooks, subscriptions to education and professional journals and publications*
- Outdoor signage, adding or replacing, on the program grounds
- Technology devices for teachers to use for training courses, assessment and curriculum tools and planning, such as computers, tablets, and standard components of mouse, keyboard, monitor necessary to operate the computer*
- Technology equipment, software to create, enhance, and maintain business management systems.

*NOTE: funds from this grant can only be used for **initial** fees for membership/periodicals that typically have an ongoing or annual fee (i.e. renewal for association fees, periodical subscription renewal fees, etc.)

Relationships with Families

Children do better when families are engaged in their children's education and development. Building two-way relationships with families helps strengthen a sense of belonging among all children in the program as they experience respect and support for their home cultures and languages.

- Conferences materials – items needed for an educator to discuss the child's development and progress with a child's parent/guardian, establish shared goals for growth and development, and sharing ideas for intentional engagement with the child.
- Event materials for an event that is meant to engage families in the education and development of their child in which children are involved, and parent advisory events. Eligible items include items/activities that parents and children can engage in together, classroom display materials, take-home child development and education resources, and speaker fee. (Ineligible: food, items unsafe for children)
- Family message boards, bulletin boards
- Newsletters to enrolled families
- Studies and data reports (and any related consultation) impactful to child and family experience and/or to improve care if the data isn't available through state or local agencies
- Take-home curriculum kits
- Technology related to communicating with families (text programs, etc.)
- Translating materials costs – if a handbook or any other print material needs to be translated, and/or interpreter services

Teaching and Relationships with Children

Children do better with early care and education teachers and providers that are caring and engaging, have quality learning environments, use a research-based curriculum, and support children's transitions to kindergarten. Teachers and providers make a big difference in children's lives. These practices help build relationships and give children what they need to learn and grow.

- Balance beams that are safe for age and development
- Basketball hoops, balls, ball pump, sports balls
- Bicycles, tricycles, wagons, riding toys, scooters, scooter boards, all must be age and developmentally appropriate for children
- Bilingual language materials
- Block play materials, small design blocks, materials that link, construction sets, large outdoor blocks
- Books that are age and developmentally appropriate
- Carpets for classroom needed for activities and play
- Classroom displays, posters, calendars, weather charts, etc.
- Clocks and time activities and materials
- Computer table for children
- Discovery boxes, feely boxes
- Dramatic play equipment and supplies (Puppet theatre, puppets, costumes, play cameras, play phones, career props, dolls, dollhouses, dollhouse furniture)
- Dramatic play toy buildings (e.g. barn, firehouse, school, etc.)
- Early childhood curriculum resources and tools. All books, toys, learning materials, equipment or items related to eligible curriculum
- Early language concept activities such as object matching, sorting
- Educational software (for initial purchase only)
- Exploration kits, theme boxes/bags for literacy or STEAM for example
- Infant/toddler portable playsets including but not limited to Step2, Little Tikes, tunnels, playhouses or other large motor toys; portable play items such as nature "stumps" and outdoor sensory structures any indoor/outdoor play sets/large motor toys
- Laminator for educational displays, labeling classroom items, creating curriculum materials for matching, sorting, storytelling, etc.
- Large motor games (such as bean bag, ring toss, parachute)
- Learning centers-items needed to create and stock (such as literacy, listening, and block play, puzzles, writing stencils, beads, lacing sets, pegboards, pegs)
- Manual dexterity dressing vests for small motor skill development
- Materials for safe and supervised child woodworking experiences
- Math awareness materials such as geometric forms and boards, materials for pattern/patterning activities
- Measurement kits
- Multicultural games, activity kits, and books
- Music, headphones, rhythm instruments
- Nature based curriculum learning materials
- Phonological awareness materials, print and alphabet awareness
- Play Calculators, play money
- Play tunnels or hoops
- Sand and water tables and toys
- Science kits, science materials such as magnifying glasses, microscopes, magnets, prisms, minerals/rocks
- Science materials and toys
- Shipping and delivery costs for eligible items

• Gardening activities with children's items, such as raised garden beds, small greenhouse, soil, and seeds, child-safe gardening tools • Infant and toddler toys (teethers, soft blocks, soft dolls and animals, sensory mats, etc.) • Infant/Toddler activity mats and soft indoor climbers, Tumbling mats, yoga mats	• Sight and sound tubes • Storytelling kits and materials • Tactile numbers and number tracing activities • Tools and tool benches • Toy animal collections, plush animals • Toy cooking utensils, pots, pans, and play food items • Wall hangings, unbreakable mirrors, area rugs, throw rugs, play mats, classroom rugs, waste baskets, for areas used by children

APPLYING FOR A START-UP GRANT

Training Requirement: Register and complete the required Information Session located on (ilearning). https://courses.inccrra.org/course/index.php?categoryid=60 Participation with the information session must be completed before receiving reimbursement. There is no cost to participate in the information session. Documentation verifying training completion should be included in the application packet at the time of submission.

Participation Agreement: Your program will need to sign a Participation Agreement that details all requirements. The agreement lays out the responsibilities of programs receiving grants. Please read the agreement beginning on page 14 carefully before signing.

Two-Year Requirement:

- This is a grant program, which means funds do not generally need to be paid back. However, the grant funds come from the State of Illinois, and certain policies and procedures must be followed.
- If you are awarded a grant, your program will be required to provide active licensed services in Illinois for a minimum of two years from the date of your award letter. If a program goes out of business or ceases to operate within two years of the grant award, funds received will need to be repaid at a pro-rated amount. In some cases, Child Care Resource & Referral of Midwestern Illinois may be able to recoup materials and equipment purchased with grant funds.
- In the event of over or improper payment or reimbursement, appropriate arrangements will need to be made with Child Care Resource & Referral of Midwestern Illinois regarding return of funds.

Reimbursement Timeline: All documents required for requesting reimbursement must be submitted in your application packet. An award letter will be sent by the CCR&R upon approval of the application and reimbursement request. Child Care Resource & Referral of Midwestern Illinois has the right to;

- Ask for clarification (or pictures) of any grant item before approving AND

- Refuse reimbursement for any purchase that doesn't match the original request or intended purpose

Expenditures: Be specific on your expenditure pages. Only items that were approved on your application will be reimbursed. If any substitution needs to occur, this **must** be approved by Child Care Resource & Referral of Midwestern Illinois, prior to making the purchase. A budget change can only occur once in a grant cycle.

Grant Payment Information: All Child Care Start-Up Grants are paid on a reimbursement basis after all requirements are completed.

Grant Application Review Process: Once you submit an application, it will be reviewed by a staff person at Child Care Resource & Referral of Midwestern Illinois. Follow up questions, a site visit, and verification of the application may be requested at the discretion of Child Care Resource & Referral of Midwestern Illinois to determine the application and items submitted are complete. A denial or award letter will be sent to you via U.S. mail and/or electronically via email.

Before Applying: below is a list of steps to complete prior to completing your application

- Be in the process of becoming licensed with IDEC and has received a visit from a Child Care Licensing Representative OR is submitting their application within six (6) months within receiving an initial child care license.
- Create a Gateways to Opportunity Registry Membership ID.
- Please contact Child Care Resource & Referral of Midwestern Illinois with questions or concerns.

*Please check with your CCR&R that your program is listed or in the process of being listed on the Child Care Provider Referral Database.

Submitting your application:

Fill out your application form completely in ink. Your application should be neat and easy to read and stapled together in order. Do not submit grant applications in folders or binders, professionally bound or store-bought.

1. Send in one complete packet, including the application with all required attachments stapled to it.
2. Keep one copy of the completed application form and all required attachments for your record. You will need to refer back to your application if you are awarded a grant.
3. Mail or email the original completed application packet to:

Child Care Resource & Referral of Midwestern Illinois
Attn: Angela Herrington
3800 Avenue of the Cities Suite 102
Moline, IL 61265

Checklist:
Your application packet must include:

☐	The application form, including the participation agreement, with all questions completed.
☐	Copy of your current child care IDEC permit/license
☐	Pictures (if applicable). A picture from a catalog or website link is recommended if the item(s) may be questioned by the reviewers
☐	Copy of your W9 (for the form visit www.irs.gov)
☐	Proof of current Gateways to Opportunity Registry Membership
☐	Supporting documentation (Health Department, Fire Marshal, receipts, invoices, etc.)
☐	Information Session training verification certificate

What else do I need to know?

- Application, payment for activity, and activity must occur within the current funding cycle (7/1/26-6/30/27).
- Only complete applications as outlined within the Guidelines and Applications will be considered
- Applicants must use the provided application for July 2026-June 2027.
- Electronic applications will be accepted, as available.
- Funding is limited and not guaranteed.
- Maximums are in place; however partial funding may be awarded.
- Payment cannot be made until a complete application, and all required supporting documents are received.

Child Care Start Up Application Form

All applicants are required to complete this application ***and any required supportive documentation outlined in the Guidelines and Application checklist.***

Child Care Resource &
Referral of Midwestern
Illinois
3800 Avenue of the Cities
Suite 102 Moline, IL 61265

July 1, 2026– June 30, 2027

- ➔ The current year application form must be used. This application may not be reformatted.
- ➔ Please type or print using black or blue ink.
- ➔ Complete ***all fields***; use "NA" if not applicable – **do not leave any field blank.** ***Incomplete applications will be returned.***
- ➔ Please refer to the Child Care Start Up Guidelines & Applications.

STEP 1: Child Care Program Information

	Program Name			Gateways Registry Membership ID:		
	Program (work site) Address:					
	City:	State:	Zip Code:		County:	
	Mailing address (if different):					
	Phone #: ( )			Fax #: ( )		
	Director/Administrator Name:			Email:		
	Has a IDEC Licensing Representative Visited the program? ☐ Yes ☐ No If yes, which IDEC licensing office?_____					
	Do you have your permit from IDEC? ☐ Yes ☐ No					
	Has the Local Health Department visited the facility? ☐ Yes ☐ No If yes, provide date: Please include Health Department report.					
	Has the Fire Marshal visited the facility? ☐ Yes ☐ No If yes, provide date: Please include Fire Marshal report.					
	Program must check a provider type, list IDEC permit # and expiration date, enter program capacity.					
	☐ Center	☐ Family Child Care	☐ Group FCC			
	IDEC License/Permit #: _____			Expiration date: _____		
	Hours of Operation/providing care:					
	Age Groups: Application or permit allowed to provide care for or plan to enroll: (Check all that apply)	☐ Infants 6 wks–14 months	☐ Toddlers 15–23 months	☐ Twos 24–35 months	☐ Preschool 3–5 years	☐ School Age K–12 years
	Capacity					
	Current Enrollment, if applicable					

	CC Centers: enter the # of classrooms for age group:	___ classrooms	___ classrooms	___ classrooms	___classrooms	___classrooms

Item Requested (can include website link with item name) Please include quantity next to each item	**Cost**	**Description of Use**	**Required by Licensing?**	**Required by local Health Department and/or Fire Marshal?**
Total Request:	$			

Participation Agreement

Program Responsibilities

I understand to be eligible to apply for and receive a Child Care Start Up Grant, my program must be in the process of becoming licensed with IDEC and has been visited by a Child Care Licensing Representative.

I understand that if my program knowingly submits false or fraudulent information during any part of the grant application process, my program will no longer be eligible for funds. Any funds reimbursed during this grant process would be required to be repaid and appropriate authorities would be notified.

Upon application and notification of funding award, my program agrees to:

- Provide active licensed child care in Illinois for a minimum of two years from the date of the grant fund notification.
- Not use funds to supplant expenditures for which there is another federal, state, tribal and/or local public funding source.
- Participate in any requested surveys and report forms related to funding awards.
- Complete all the required activities of this grant program and allow Child Care Resource and Referral Staff to visit the program, as needed to ensure accurate information is presented on the program.

Disbursing Funds:

I understand that if my program is awarded a grant, funds are:

• Paid on a reimbursement basis after application components are verified, unless otherwise noted.

• Reimbursed only if funds were used in the **intended purpose** as per the grant application and award letter

Program Administrator Signature (required) Date Name of Program

Submitting your application

Fill out your application form completely. Your application should be neat and easy to read and stapled together in order. Do not submit grant applications in folders or binders, professionally bound or store-bought.

- Send in one complete packet, including the application with all required attachments stapled to it.
- Keep one copy of the completed application form and all required attachments for your records. You will need to refer back to your application if you are awarded a grant.

Mail or email the original completed application packet to:

Angela Herrington
3800 Avenue of the Cities, Suite 102
Moline, IL 61265
Fax: (309) 517-6869
Email: CCRRQuality@salcommunityservices.org

Child Care Start Up Application Form
STEP 4: Application Checklist and Authorization

Your application must include:

❒ I completed all areas of the current application. If a question was not applicable, I inserted N/A.
Incomplete applications will be returned.

❒ W-9 form (the form is available at www.irs.gov)

❒ I signed and dated the application and the program Participation Agreement.

❒ I have attached all the required supporting documentation. (Health Department, Fire Marshal, receipts, invoices, Information Session training verification certificate etc.)

❒ The payment information I have submitted is correct.

❒ I have made a copy of this application for my records.

I have completed all documentation that was requested in the instructions and requirements. I certify that the above information is true and accurate, that I have not been indicated of child abuse and neglect and that my name or the names of my employees (if applicable) are not listed on the child abuse tracking system. Further, I grant permission for a representative of the Illinois Department of Early Childhood or their agent to release information about my pending or current Child Care Home, Child Care Group Home or Child Care Center permit/license if applicable to my application. I understand that an incomplete application (not answering questions or attaching supporting documentation) will delay the review process.

Program Administrator Signature (required) Date

Agency Administrator Signature (if applicable) Date

CCR&R USE ONLY:		
Date Received:	Reviewed by:	Complete? ☐Yes ☐No
Amount Requested for ☐ TOTAL $_____		
☐ Pending Date/Reason		
☐ Communicated with applicant Date / Message		
☐ Denied Date / Reason		

Participating Child Care Resource and Referral Agencies

PROGRAM NAME	COUNTIES	NUMBERS
YWCA Northwestern Illinois 4990 East State Street Rockford, IL 61108 www.ywcanwil.org	Boone, Jo Daviess, Stephenson, Winnebago	815-484-9442 888-225-7072 Fax: 815-484-9456
4C: Community Coordinated Child Care DeKalb Office: 444 East Hillcrest Drive, Suite 300 DeKalb, IL 60115 McHenry Office: 667 Ridgeview Drive McHenry, IL 6005 www.four-c.org	Carroll, DeKalb, Lee, McHenry, Ogle, Whiteside	815-344-5510 800-848-8727 Fax: 815-344-5520
YWCA Metropolitan Chicago 2055 Army Trail Rd STE 140 Addison, IL 60101 www.ywcachicago.org	DuPage, Kane, Lake	630-790-6600 Fax: 630-629-7801
Child Care Resource & Referral 801 North Larkin, Suite 202 Joliet, IL 60435 www.childcarehelp.com	Grundy, Kankakee, Kendall, & Will	815-741-1163 815-741-4622 Fax: 815-741-1170
CCR&R of Midwestern Illinois: SAL Family and Community Services 3800 Avenue of the Cities, Suite 102 Moline, IL 61265 www.childcareillinois.org	Henderson, Henry, Knox, McDonough, Mercer, Rock Island, Warren	309-205-3070 866-370-4556 Fax: 309-517-6869
Child Care Connection of Central Illinois SAL Community Services 3425 North Dries Lane Peoria, IL 61604 www.salccc.org	Bureau, Fulton, LaSalle, Marshall, Peoria, Putnam, Stark, Tazewell, Woodford	800-421-4371 Fax: 309-686-3850
Child Care Resource Service University of Illinois 905 South Goodwin Avenue 314 Bevier Hall Urbana, IL 61801 https://ccrs.illinois.edu	Champaign, Douglas, Iroquois, Macon, Piatt, Vermillion	217-333-3252 800-325-5516 Fax: 217-333-2147

West Central Child Care Connection 510 Maine Street, Room 610 Quincy, IL 62301 www.wcccc.com	Adams, Brown, Calhoun, Cass, Greene, Hancock, Jersey, Pike, Schuyler	217-222-2550 800-782-7318 Fax: 217-222-3133
Community Child Care Connection 2801 W Lawrence Ave Springfield, IL 62704 www.4childcare.org	Christian, Logan, Macoupin, Scott, Mason, Menard, Montgomery, Morgan, Sangamon	800-676-2805 217-525-2805 Fax: 217-525-2894
Project CHILD: CCR&R **Rend Lake College** 327 Potomac Boulevard P.O. Box 827 Mount Vernon, IL 62864 https://projectchild.net/	Clay, Crawford, Edwards, Effingham, Fayette, Jasper, Jefferson, Lawrence, Marion, Richland, Wabash, Wayne	800-362-7257 618-244-2210 Fax: 618-244-5209
CCR&R **John A. Logan College** 700 Logan College Drive Carterville, IL 62918 www.ccrrjalc.com	Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Johnson, Massac, Perry, Pope, Pulaski, Saline, Union, White, Williamson	800-548-5563 618-985-5975 Fax: 618-985-3528